

LEMON TOWNSHIP TUNKHANNOCK TOWNSHIP
JOINT MUNICIPAL SEWER AUTHORITY
www.lemtunksa.org

January 5th, 2023
Minutes

BOARD MEMBERS

Veto Barziloski, Jr., Chairman
John Keefe, Vice-Chairman
Dave Smith
Ed Hetzel
Samantha Hoover

CURRENT TERM

2021-2026 - *present*
2022-2027 - *not present*
2018-2023 - *present*
2019-2024 - *present*
2020-2025 - *present*

OTHERS PRESENT: Bill Lawrence, solicitor, Doug Smith, P.E., Steve Rowe, LDG, Earl Thomas, Milnes

PUBLIC SIGN-IN SHEET ON FILE

CALL TO ORDER @ 6:00 P.M.

PREVIOUS MEETING MINUTES – December 2022

December minutes were briefly reviewed. Hoover made a motion to approve, seconded by Hetzel and all in favor.

TREASURER'S REPORT - FINANCIAL

Financial reports for all bank accounts were approved. Barziloski made a motion to accept December's PSBT General & design Account and PS Bank Construction Account, seconded by Hetzel and all in favor.

A list of invoices was presented to the board for approval to pay.

Steve from LDG Design Group presented comments at this time.

- *Indicated that GR Noto did not submit a pay app to process. They completed some items off of a punch list.*
- *Harger submitted their pay app.*
- *Earl is here from Milnes to answer any questions we may have*
 - *Items on contract still open. Change order for the UV center detail, there is also sampler startup; money open for lab allowance, misc. modifications left for funding. recommended to keep open for balance for retainage of the project and for the amount of work that is still pending completion.*
- *Penelec Electric Fees – March 2021 letter from Milnes project is done minus startup – he noted for substantial completion – waived from further Penelec fees. From Milnes, would be responsible for up through march. brief discussion the pay app. regarding responsibility for each portion of the invoice through March. Pennvest is going to need a deduct change order. Deduct from retainage and change with a change order.*

- \$55,011.59 Pay App #26. Barzilozki made a motion to approve then seconded by Smith and all in favor.
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- Milnes punch list: there is a wet spot on each side of oxidation ditch, concrete for all slopes.
- Only item not added on is from drainage. Barziloski asked about contract still be open with Pennvest. paying retainage will not end contract. Earl indicated area called for it to be flat, however, there are ways to address the issue that will take a substantial amount of retainage. LDG will release balance of retainage. Milnes has no issue taking care of it.

Martz Technologies Additional Quote – *Brief Discussion. Smith thinks this is for the panel. Barziloski made a motion to table this until we have more information for next meeting, seconded by Hoover and all in favor.*

2023 Proposed Budget & Backup Sheet. *Doug worked with Becky on estimates for the budget on expenses and income. Brief discussion how numbers were developed with backup calculations. Hetzel made a motion to approve the budget, seconded by Smith and all in favor*

2023 Kilmer Insurance Quotes – *new rates reviewed. Smith made a motion to approve, seconded by Hetzel and all in favor*

Lochen & Chase 2022 Audit proposal - *\$5000-\$6000 estimate. Smith made a motion to approve seconded by Hetzel and all in favor*

ENGINEER'S REPORT/UPDATE

- Engineer's Update

Milnes and GR Noto are working on their punch lists.

All but 250 feet of pipe left on Shore Drive; should be done by end of next week. Rig out on east Shore Drive. Weather permitting and PennDot said by next snowfall will shut down.

Holding off manholes because of PennDot. 2 have been completed.

WWTP walk thru – Doug & Steve

Punch list items that have been addressed.

Contract 1A – Winterizing of Plant – *Brief discussion. LDG out last week. Shaun reached out to DEP, they want to monitor and test what is going out to the creek even though its clean water*

\$8k to fill the plant the first time. Keep the water in and leave the plant running. Milnes proceed with pumping water and have Shaun test. Let it sit, take into account recommended exercising of equipment during the winter. Becky to coordinate with Shaun to check the tanks once a week during the winter

Contract 2 letter & Time Extension Request - *Already signed and approved*

CHANGE ORDERS

Contract 1B – Change Order #22 Time Extension *GR Noto has punch list related to spare parts, manual work stations. Still waiting on ELCON.*

Contract 1A - #28 *is a re-number – add clarifier splitter box weir plate bracing*

Contract 1A - #29 *time extension - leaving the contract open until next month – extension for sampler*

Barziloski made a motion to approve the change orders seconded by Smith and all in favor

GENERAL BUSINESS

- Resolution 2023-01-01 – Brief discussion, did not pass through Lemon Township board*

MISCELLANEOUS/OPEN TO THE FLOOR

ADJOURNMENT

Smith made a motion to adjourn seconded by Hoover and all in favor.

Samantha Hoover, Board Member

Date