

JOINT MUNICIPAL SEWER AUTHORITY

September 7th, 2023

Meeting Minutes

Officers & others present: Veto Barziloski, Jr., John Keefe, Ed Hetzel, Dave Smith, Samantha Hoover, Doug Smith, Authority consulting engineer, Bill Lawrence, WGL, Steve Rowe, LDG, Rebecca Kilmer, secretary

Public Sign-in sheet on file

Barziloski opened tonight's meeting with the pledge to the Flag.

BID OPENINGS: One bid was offered for the grinder pump maintenance & repair service. Vice Chair Keefe opened the only bid received. Board reviewed and asked a few questions of the proposal.

Hoover motioned to accept the terms presented and retain Aquatech Pump Service for grinder pump maintenance for the Authority, Barziloski seconded, motion carried.

Chairman Barziloski began the meeting by asking for questions or comments from the floor. Jaquish of 505 Shore requested a delay to connect since her house is being remodeled and expected to be ready by the end of November. The Board felt it was an acceptable request as there are other properties on the Lake that are not yet ready for connection because of current construction. She will notify us when construction is complete.

August minutes were reviewed, Hoover motioned to accept the August minutes as presented, Smith seconded, the motion was approved.

Financials were reviewed for all accounts. Keefe motioned to approve the treasurer report for all bank accounts, Hoover seconded, and the motion carried.

Barziloski motioned to approve monthly invoices to be paid with the exemption of LDG's most recent invoice until Steve & Doug review an outstanding issue. Smith seconded the motion, and the motion was approved by all.

A cleaning quote from Laura's Cleaning service was presented. Hetzel motioned to approve the quote of \$95 per month for cleaning the Authority's office building, Smith seconded, motion carried.

Steve reported on Harger's latest progress with the final grinder pumps, lateral, restoration and items on LDG's punch list. Matt, with Harger reported there are 37 extra Pumps that cannot be returned; Steve continued with the issue of 3 Shore; reviewed Change Orders #14 & 15.

DMS Engineering presented & explained Amendment #4 to his contract that will be submitted to Pennvest to finish the Project. Barziloski motioned to accept DMS Amendment #4, Hoover seconded, motion carried with all in agreement.

Kilmer informed the Board that there have been several requests to use credit cards to pay their bills. Kilmer researched a few options. Barziloski has experience with Square with no problems. Keefe motioned to get Square Credit card processor with the 2.6 % surcharge paid by the customer, Hoover seconded, approved and carried.

The Board briefly discussed Martz Technologies request for an additional \$600 to review Elcon work. Hetzel motioned to approve Martz Technologies' request, Keefe seconded, the motion carried.

With the conclusion of the Project, the Bond with CNA will expire. Hetzel motioned to not renew the PA Highway Bond with CNA, Keefe seconded, motion carried.

Steve briefly reviewed Contract 2 Substantial Completion. Keefe motioned to approve, Barziloski seconded, approved & carried.

Steve discussed and reviewed the need for LDG's Amendment #8 to their Construction contract to finalize the Project. Keefe motioned to approve LDG's Amendment #8 to their Contract, Hoover seconded, the motion carried.

At this point, Barziloski motioned to move into executive session to discuss potential litigation issues, Keefe seconded, approved & passed.

At the close of executive session, Barziloski motioned to move back to regular business, Hoover seconded, carried by all.

Also returning to regular business was Matt and Gavin with Harger Utility to continue discussion regarding specific completion tasks and punch lists items to complete.

The issue of cast iron lids was discussed. Smith motioned for Keefe and Barziloski to approve the cast iron lids once Matt gets a price, Hoover, seconded, motion carried.

Regarding Contract 2, Change Order #14 Barziloski motioned to approve the changes agreed to by both the Authority and the Contractor, Hoover seconded, the motion carried by all. Bill will draft and send a letter to clarify the terms.

With the close of business, Hoover motioned to adjourn, Hetzel seconded, motion carried. Meeting adjourned at 8:25 pm.

Rebecca G. Kilmer, secretary

Date